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UA3/4 Informational Notes

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INFORMATIONAL NOTES

from
Office of the President

Vol. 3 No. 5

February 7, 1972

REPORT ON MEETING OF THE BOARD OF REGENTS

The Board of Regents met in regular session on January 26, 1972. Approval was given to the following reports and recommendations:

I. Report on Restructuring of the University Honors Program

For several months the University has had under review the University Honors Program with the intent of strengthening it and expanding student participation. The University Honors Program seeks to provide to superior students intellectual stimulation through special instructional approaches and close student-faculty relationships. Departments offer special courses as part of the University Honors Program, and freshman honors colloquia are offered each semester for entering students who qualify for participation.

Special organizational attention to the academic needs of the University's superior students is considered to have high priority. As a first step toward the strengthening of this important program, it is recommended that Dr. Paul Corts, Assistant Professor of Speech, be named as University Honors Program Director. As in the past, the program will be under the general supervision of the Associate Dean for Instruction, Dr. Carl Chelf, and will continue to utilize the services of Dr. James Baker as Honors Program Advisor.

The structure and functions of the University Honors Committee are also to be refined. This committee, which is composed of faculty representatives from the colleges and student representatives from the Honors Program, would be chaired by the University Honors Program Director who, along with the Honors Program Advisor, would be ex officio members of the committee.

The Academic Council has approved a procedure whereby the University Honors Committee will review all Honors Program course proposals prior to their consideration by the Council. The committee also reviews University programs and policies on

scholastic recognition and graduation honors and submits recommendations in these areas to the Academic Council. In addition, the committee is responsible for the establishment of broad guidelines relative to the structure and objectives of the University Honors Program and for the encouragement and coordination of the specialized and general honors societies of the University.

II. Report on Planning for a Three-week Short Term in May, 1972

Planning is well under way on an experimental intensive three-week May Term which would come between the second semester and summer school. This May Term will be designed to enable students to earn three semester hours of credit prior to their attendance at summer school or prior to the beginning of summer employment. The May Term is scheduled to begin on May 22 and end on June 9, with both day classes and late afternoon classes to be scheduled to meet on a daily basis.

By combining the May Term and the summer school, a student could earn from twelve to thirteen semester hours and thereby accelerate his progress toward graduation. The May Term will be basically operated on a budget derived from a course tuition charge, and a faculty stipend based upon the anticipated tuition revenue will be paid to the faculty member. It is anticipated that most of the faculty teaching in this short term would be those not scheduled to teach during the summer school. Dr. Ronnie Sutton, Associate Dean for Scholastic Development, is coordinating the May Term during this initial experimental session.

III. Recommendations from the Academic Council

A. Proposed Program Refinements under the M. A. in Education Degree

Refinements are proposed which would permit the secondary school teacher of French and industrial education to take up to three additional subject matter courses in the Master of Arts in Education degree program. These refinements would recognize a subject concentration in French or industrial education as the major portion of the student's graduate program if the student completed at least eighteen semester hours in one of these teaching fields. Several other academic departments already offer this graduate option to the secondary teacher.

B. Proposed Modifications and Extensions of Interdisciplinary Studies

In recognition of the interdependence of fields of knowledge, the Academic Council in recent years has approved several interdisciplinary undergraduate programs. Such programs permit expanded opportunities for Western students through the better utilization of existing instructional resources. The Academic Council has recently approved a modification in the Latin American Studies program to permit its recognition as an academic minor in student degree programs. Also the Council has approved the organization of courses in business administration, psychology, health and safety, and other related fields into an interdisciplinary concentration which will prepare students for positions as health-care administrators. These modifications are technical curriculum extensions which involve no budgetary allocations.

The Board also officially accepted the Annual Financial Report for the fiscal year ended June 30, 1971, prepared by the University Business Office staff and the Audit Report for the same period prepared by the accounting firm of James R. Meany & Associates. These documents become the official record of the fiscal affairs, financial statements, and accounts of the University for the 1970-71 fiscal year.

In other action the former training school building was redesignated Science and Technology Hall, which is more in keeping with the programs that will be housed in the facility following completion of its renovation.

The Regents adopted a patent policy to regulate ownership of patents or discoveries that are the result of research and study by faculty, staff, or students working under Western-sponsored programs. A copy of the policy is attached for your information.

HEALTH SERVICES

Attention is being given to the development of a plan to more adequately and effectively provide emergency care in case of injury or sudden illness of members of the University community. Mr. Lynn Greeley, Assistant Dean for Administrative and Technical Services in Ogden College of Science and Technology, and Mr. Larry Berry, Staff Assistant in the Office of Student Affairs, have been requested to serve as cochairmen of a committee appointed to make recommendations concerning transportation, location of first aid stations, communications, and other matters relating to such emergencies. It is important to note that the Health Services staff has been greatly strengthened by the recent appointment of two physicians--Dr. Raymond J. Wesley, Acting Director, and Dr. Thomas G. Perkins.

UNIVERSITY ARCHIVES

In an effort to collect, catalog, organize, and preserve the records of the University which are essential for a historical study of the institution and are required for administrative functions, steps have been taken to formally establish an archival program. Miss Sara Tyler, Director of Library Services, will devote approximately one-half of her time to the duties of University Archivist. Her ability to inaugurate this project is enhanced by a unique knowledge of the history of the institution which is so important in giving direction to the establishment of the archives.

Miss Tyler will be contacting various people at the University in an attempt to inaugurate this program, and each of you is requested to assist her in any way possible.

ORGANIZATIONAL CHART

A copy of the Administrative Organizational Chart is attached for your information. It may prove to be especially beneficial to those serving on the committees related to the institutional self-study.

ENROLLMENT REPORT

All members of the faculty and staff are to be commended for the smooth transition from a highly successful fall semester into the challenges of the current spring term. The enrollment for this semester, as confirmed and reported by the Registrar, is 10,133. This compares with 9,879 students enrolled in the spring semester of last year, an increase of 254.

STREETS RENAMED

The portion of Seventeenth Street between Russellville Road and Chestnut Street has been renamed Regents Avenue, and Sixteenth Street between Russellville Road and Normal Drive has been redesignated Virginia Garrett Avenue. This tribute to Mrs. Paul L. Garrett, wife of Western's second president (1937-1955), is deserved recognition of a gracious lady. As Landscape Supervisor (1955-1961), Mrs. Garrett was responsible for many of the beautiful plantings on the Western campus; and she supervised the landscaping and planting in the area of the street named in her honor.

SPRING VACATION

Classes will be dismissed for spring vacation at 5 p.m. on Friday, March 10, and will resume with the first class meeting on Monday, March 20.

Administrative offices will be open from 8 a.m. until 4 p.m. March 13 and 14 and will be closed for the remainder of the week.

Post Office Schedule

Departmental mail delivery and pickup service will be suspended from Monday, March 13, until Monday, March 20. The College Heights Post Office will be open during the following hours:

Monday through Friday, March 13 - 17

8 a.m. - 10 a.m.

2 p.m. - 4 p.m.

Saturday, March 18

8 a.m. - 10 a.m.

Dero G. Downing

Attachments

College Heights Post Office

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PATENT POLICY

As a public institution of higher education, Western Kentucky University has broad responsibility in the areas of instruction, service, and research. Faculty engaging in research may make significant discoveries which have commercial application. Income resulting from patents is to be regulated in the public interest by procedures set forth in this policy.

1. Scope of the Policy Statement.

This policy statement is defined to include any member of the faculty, staff, or student body of Western Kentucky University.

2. General Policy.

Any invention or patent which is the result of the use of staff, materials, equipment, time, or facilities shall be owned and controlled by Western Kentucky University.

3. Patents and Research Sponsors.

Sponsors of research may wish to retain partial or total control of inventions and patents which are the result of the sponsored research. Unless agreed to in advance of the research, all patent rights from sponsored research shall be owned and controlled by Western Kentucky University.

4. Relationship of the faculty, staff, or student body and Western Kentucky University in regard to patents.
 - a. Faculty, staff, or students having a joint interest with Western Kentucky University in an invention or discovery shall assign patent rights to Western Kentucky University.
 - b. Faculty, staff, or students of the University have the responsibility to report in writing to the Committee on Patents any invention or discovery of patentable value. Faculty, staff, or students are not obligated to apply for a patent unless such expenses are borne by Western Kentucky University. Faculty, staff, or students must agree to cooperate with Western Kentucky University in patent application procedures. Faculty, staff, or students may have an interest in a patent application and may share in the returns, as determined by the Committee on Patents.
 - c. Interest of the University in all cases involving invention or discovery shall be determined by the standing Committee on Patents appointed by the President of Western Kentucky University. Faculty, staff, or students engaged in patent deliberations shall be present or may be represented in discussions before the Committee on Patents. The decision of the Committee shall be final and shall determine the interest of the parties in the

invention or discovery. The Committee on Patents shall act in accordance with the following general principles:

- (1) If the Committee on Patents finds that an invention or discovery made by faculty, staff, or students was not related to employment by Western Kentucky University and was not the result of the use of staff, materials, equipment, time, or facilities owned or controlled by Western Kentucky University, Western Kentucky University shall have no interest in the invention or discovery.
- (2) If the Committee on Patents determines that an invention or discovery is related to employment or the use of the resources of Western Kentucky University, patent rights shall be assigned to Western Kentucky University with the faculty, staff, or student member having an interest in the invention or discovery and sharing in the returns, as determined by the Committee on Patents.
- (3) To determine the interest which the faculty, staff, or student shall have, the Committee on Patents shall consider whether Western Kentucky University paid, or did not pay, for time spent in the research which led to the invention or discovery. The

Committee on Patents shall determine the extent to which University resources were used in research. The Committee on Patents shall determine the involvement in advice and assistance given to the inventor by associates of Western Kentucky University. The Committee on Patents shall determine the relationship which existed between the invention or discovery and the responsibilities of the faculty, staff, or student member.

5. Should Western Kentucky University not initiate a patent search within nine months or a patent application within eighteen months of the receipt of a written report of an invention or discovery, the individual faculty, staff, or student member may apply for a patent and shall own all rights.

6. In case of sponsored research, the contract between Western Kentucky University and the sponsoring agency shall be binding on the faculty, staff, or student members engaged on the project the same as if each were a party to that agreement.